

2017 Skills First Fees

Course Code	Title	Indicative Hours	Delivery Mode	Duration	Practical Placement Required	Skills First Standard Tuition Fee		Skills First Standard Concession Tuition Fee		Fee for Service Tuition Fee		Government contribution for skills first funded learners		Other Fees	
						Indicative Hourly Fee	Total Skills First Standard Fee	Indicative Hourly Fee	Total Skills First Concession Standard Fee	Indicative Hourly Fee	Total Fee for Service	Funded Rate	Approx. Funding	Resource Fee	Yearly Amenity Fee
BSB30115	Certificate III in Business	550	Traineeship	1 year	-	\$0.40	\$220.00	\$0.08	\$44	\$3.50	\$1920.00	\$8.00	\$4400.00	\$240	-
BSB40215	Certificate IV in Business	550	Flexible Traineeship	1 year	-	\$0.60	\$330.00	\$0.12	\$66.00	\$5.00	\$2250.00	\$4.00	\$2200.00	\$270	-
BSB42015	Certificate IV in Leadership and Management	540	Flexible Traineeship	1 year	-	\$0.60	\$324.00	\$0.12	\$64.80	\$5.00	\$2700.00	\$6.50	\$2700.00	\$270	-
BSB42615	Certificate IV in New Small Business	485	Traineeship	1 year	-	\$0.60	\$291.00	\$0.12	\$58.20	\$5.00	\$2425.00	\$8.00	\$3880.00	\$270	-
CHC33015	Certificate III in Individual Support (Ageing)	715	Classroom Flexible Traineeship	8 months	120 hours	\$0.40	\$297.20	\$0.08	\$57.20	\$3.00	\$2145.00	\$8.50	\$6077.50	\$270	-
CHC30213	Certificate III in Education Support	608	Classroom Flexible Traineeship	8 months	120 hours	\$0.40	\$243.20	\$0.08	\$58.64	\$3.00	\$1824.00	\$7.00	\$4256.00	\$240.00	-
CHC40213	Certificate IV in Education Support	790	Classroom Flexible Traineeship	8 months	100 hours	\$0.60	\$474.00	\$0.12	\$94.80	\$3.00	\$2370.00	\$7.00	\$2070.00	\$270.00	-
CHC30213 & CHC40213	Dual Certificate III in Education Support & Certificate IV in Education Support	1088	Classroom Flexible	10 months	120 hours	\$0.60	\$652.00	\$0.12	\$87.04	\$3.00	\$3264.00	\$7.00	\$7616.00	\$240.00	-
CHC43115	Certificate IV in Disability	930	Classroom Flexible Traineeship	8 months	120 hours	\$0.60	\$558.00	\$0.12	\$116.60	\$3.00	\$2790.00	\$7.00	\$6510.00	\$270.00	-
FSK20113	Certificate II in Skills for Work and Vocational Pathways	165	Flexible	6 months	-	\$0.30	\$49.50	\$0.06	\$9.90	\$7.00	\$1155.00	\$7.00	\$1155.00	\$200.00	-
MEM20105	Certificate II in Engineering	390	Flexible Apprenticeship	4 months	-	\$0.30	\$117.00	\$0.06	\$23.40	\$9.50	\$2730.00	\$15.00	\$3705.00	\$200.00	\$600
MEM30205	Certificate III in Engineering – Mechanical Trade	1000	Apprenticeship	4 years	-	\$0.40	\$400.00	\$0.08	\$80.00	\$15.00	\$7250.00	\$15.00	\$15000.00	\$240.00	\$600
MEM30305	Certificate III in Engineering – Fabrication Trade	1000	Apprenticeship	4 years	-	\$0.40	\$400.00	\$0.08	\$80.00	\$15.00	\$7250.00	\$15.00	\$15000.00	\$240.00	\$600

- **Skills First Funding** is subject to eligibility. Visit www.education.vic.gov.au for more information
- **Fees valid** for enrolments commencing on 1/01/2017 and are subject to change.
- **Student tuition fees** as published above are subject to change given individual circumstances at enrolment
- **Concession tuition fees** are calculated at 20% of the standard tuition fee. To qualify for the concession rates you must provide proof **at the time of enrolment** that you are a current concession card holder, or the dependent spouse or dependent child of a concession card holder. Fees paid for by the employer/workplace for eligible students will be required to pay the standard tuition fee.
- **Annual Amenities Fee – Engineering courses only**
 - The annual amenities fee, applicable for Engineering courses only, will be invoiced in January of each enrolment year regardless of the month you anticipate completion. A pro-rata rate is calculated if you commence your training after January.

- **Payment terms and methods of payment**

- To confirm your enrolment the following fees must be paid prior to commencement:
 - **Government funded students** – applicable resource fee (non-refundable)
 - **Fee for Service students** – applicable fee for first 2 units (approx. \$500.00)
- Government Funded Students: Balance of course fees must be paid within 60 days of invoice date.
- Fee for Service Classroom Based Students: BGT does not accept payment of more than \$1500 from an individual student prior to the commencement of their course. Following course commencement FFS students will be provided with a payment plan where remaining balance will be distributed over the period of the enrolment.
- Fee for Service Flexible Students: Fee for Service students will pay as they go. The total fee will be divisible by the number of units you enrol in. Payment per unit will be required prior to unit commencement.

- **Refunds**

- Students please note that a refund of training fees is not automatic. If a student withdraws from training, a written request for a refund must be lodged before a refund can be considered.
- A refund may be given:
 - If a student withdraws within the first four weeks of commencement of training, a refund of the full course fee, minus a 25% administration charge
 - If a student withdraws four weeks or more after the commencement of training, no refund shall apply unless the student can provide a medical certificate or show extreme personal hardship. In this case the RTO Manager will determine the applicable refund
 - If the program is cancelled by BGT, a full refund will be provided

If a student wishes to change enrolment to another course delivered concurrently with the enrolled course, the fees paid will be transferable to the new course. Students will be required to pay any difference between enrolment costs.